Portland Electrical Construction, Inc. | AC&E Electric

Employment Application

Please complete all applicable sections. You may attach a resume, but do not write "see resume" in place of required information.

Portland Electrical Construction, Inc. is an equal opportunity employer. Employment decisions are made in accordance with applicable law and legitimate business requirements.

Personal Information

Date	**Position Applied For**	**Date Available to Start**
Last Name	**First Name**	**Middle Initial**
Street Address	**City, State**	**ZIP Code**
Primary Phone	**Alternate Phone**	**Email Address**

Education

Level	School / Program	City / State	Last Year Completed	Graduate / Credentials
High School				☐ Yes ☐ No
College / University				
Additional Schooling (Inluding Apprenticeship)				

Skills

Software Applications
Other Skills / Languages

Training, Licensing, and Relevant Experience

Electrical Apprenticeship, Trade School, or Formal Training - Describe any electrical apprenticeship, trade school, or other formal training you have completed.

_____

_____

_____

Program Information - List the name of the apprenticeship program or training provider, years completed, and completion date.

_____

_____

Licenses and Certifications - List any journeyman license or card, state certification, OSHA cards, and other relevant licenses, certifications, or credentials.

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_____

Commercial / Public Works Experience - Describe your experience with commercial electrical construction, public works, prevailing wage, schools, government, or other similar projects.

_____

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_____

_____

Professional / Trade Associations - List any professional, trade, or business associations you belong to that are relevant to this position (you may exclude those that would reveal protected status).

_____

_____

Additional Special Skills Relevant to the Position

_____

_____

Employment Record

List your most recent employment first. Include military service, if applicable. You may attach a resume for supplemental detail, but complete each field below. ***Include military service and discharge status as part of your employment record.***

Employer 1

Employer	**Address**		
Telephone Number	**Supervisor's Name**	**May We Contact?** ☐ **Yes** ☐ **No**	
Job Title	**Dates of Employment (From)**	**To**	**Starting Salary**
Ending Salary	**Reason for Leaving**		
Essential Job Duties / Relevant Experience			

Employer 2

Employer	**Address**		
Telephone Number	**Supervisor's Name**	**May We Contact?** ☐ **Yes** ☐ **No**	
Job Title	**Dates of Employment (From)**	**To**	**Starting Salary**
Ending Salary	**Reason for Leaving**		
Essential Job Duties / Relevant Experience			

Employment Record

List your most recent employment first. Include military service, if applicable. You may attach a resume for supplemental detail, but complete each field below.

Employer 3

Employer	Address		
Telephone Number	Supervisor's Name	May We Contact? ☐ Yes ☐ No	
Job Title	Dates of Employment (From)	To	Starting Salary
Ending Salary	Reason for Leaving		
Essential Job Duties / Relevant Experience			

Employer 4

Employer	Address		
Telephone Number	Supervisor's Name	May We Contact? ☐ Yes ☐ No	
Job Title	Dates of Employment (From)	To	Starting Salary
Ending Salary	Reason for Leaving		
Essential Job Duties / Relevant Experience			

General Information

May we contact your present employer? ☐ Yes ☐ No

Do you have the legal right to work in the United States? If hired, you will be required to provide documentation of identity and work authorization. ☐ Yes ☐ No

Have you been employed or attended school under another name? If yes, list all names previously used. ☐ Yes ☐ No

_____

Are you able to perform the essential functions of the position, with or without reasonable accommodation? ☐ Yes ☐ No

_____

Do you have any work-related non-compete, confidentiality, referral-hall, dispatch, or similar commitments that could affect your ability to accept or perform employment with this company? ☐ Yes ☐ No

_____

How did you learn about Portland Electrical Construction, Inc.?

_____

Professional References

Name	Company / Relationship	Phone	Email

Additional Information

_____

_____

_____

_____

_____

_____

Applicant Certification and Acknowledgment

☐ I certify that the information provided in this application is true, complete, and accurate to the best of my knowledge. I understand that any false statement, omission, or misrepresentation may result in disqualification from employment or termination if discovered after hire.

☐ I authorize Portland Electrical Construction, Inc. to investigate my references, employment history, education, and other information relevant to my qualifications for employment, to the extent permitted by law.

☐ I understand that employment, if offered, is generally at-will unless otherwise stated in a written agreement signed by an authorized company representative and permitted by applicable law.

☐ I understand that Portland Electrical Construction, Inc. may require lawful pre-employment testing, screening, or verification, including drug testing and background screening, if permitted by law and job-related.

☐ My signature below confirms that I have read and understood this application and that I agree to provide additional information if requested during the hiring process.

Applicant Signature	Printed Name	Date
_____	_____	_____

Important Information Before Submitting

1. Complete all applicable sections fully and accurately. Do not substitute "see resume" for required responses.

2. If offered employment, the company may verify the information provided on this application and in your resume or other hiring materials.

3. Questions on this application are intended to gather job-related information. If a question does not apply, write "N/A" where appropriate.

4. If you have questions about completing this application, contact the company representative assisting you.

Applicant Acknowledgment - My signature below confirms that I have read and understand the importance of supplying complete and accurate information on this application.

_____ _____

Applicant Signature **Date**